

COLÁISTE ABBÁIN

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3rd and 6th Year Parents/ Guardians Information Regarding our Virtual Parent Teacher Meeting 8th March

Dear Parents / Guardians

We endeavour to maintain communication with you during these challenging times. We value the importance of our PTM meetings with 3rd and 6th Year parents/ guardians and plan to hold these through a virtual platform via Office365.

Our scheduled date for our meeting is on Tuesday 8th March at 4pm sharp. Teachers will have scheduled a meeting with students in advance and your child will have this in their student diary (same process as earlier this year).

You can pick your child up early on this day, (not before lunch, fill in permission to leave form in their diary) if you need to get better wifi access somewhere else. Parents / Guardians can access the meeting via teams on your child's phone using their account.

Please ensure you stick to the time schedule agreed with the teacher. Teachers have invested a lot of time in setting up these schedules and value the importance of communicating with you. In a few exceptional circumstances teachers will make contact with parents/guardians via phone. **Do not start the meeting on teams. The teacher will do this as soon as they are ready.**

Thank you for your ongoing support in enabling your child to reach their full potential.

Le meas,

A handwritten signature in black ink, appearing to read 'John Nolan', written over a light blue background.

John Nolan

Principal