

2010

Coláiste Abbáin

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name]



[HOMEWORK POLICY]

The following document contains Coláiste Abbáin's Homework Policy.

Coláiste Abbáin



Homework Policy

Homework Policy: Rationale

Homework is an important element of the learning process:-

- “ It reinforces and expands classroom learning.
- “ It develops skills.
- “ It inculcates in students a capacity for self-directed independent study that is key for immediate and future academic success.
- “ It encourages students to take responsibility for their own learning.
- “ It lays the foundation for a process of lifelong learning.

The purpose of this policy is to ensure that student's homework is given, monitored and done in a consistent way. It acknowledges that there are many types of homework. The type of homework should be appropriate to the needs of the student, subject, and to the individual teaching and learning methodology.

Role of Student

- “ Write homework in School Diary.
- “ Student must have learning, reading and written homework completed for next school day.
- “ Students must prepare books and other materials for following day's classes.
- “ If a student is absent then they must find out class work and homework that has been given and complete for next class.
- “ Diary must be kept neat and tidy and must be signed weekly by parent/guardian.
- “ Diary must be brought by students to all classes.
- “ The following study times are recommended for students:-

First Year	1 V2 hours
Second Year	2 hours
Third Year	2 V2 + hours
Fifth Year	3 hours
Sixth Year	4+ hours

Footnote: Homework includes work given in class by Subject Teacher and also a student's own revision work.

Role of Teacher

- “ To give a clear instruction of homework during lesson.
- “ To keep an account of Homework given to students.
- “ To check that Homework is completed.
- “ To record Homework not attempted.
- “ To correct and return Homework.
- “ To record persistent lack of Homework in Students Diary.
- “ To liaise with Home School Liaison Officer on regular basis on matters relating to Homework.

Role of Parent/Guardian

1. To express an interest in their son's/daughter's progress at school.
2. To explain the importance of doing work every day.
3. To ensure that there is a comfortable and suitable place for their daughter/son to do their Homework.
4. To establish a homework routine to fit in with their child's lifestyle.
5. To ensure that their children have the necessary books/materials to do their homework.
6. To ensure that Homework is completed and presented in a tidy & organised fashion.
7. To ensure that the necessary books & equipment are in the school bag for the next day.
8. To sign the school diary each week.
9. To respond to communication in this regard.
10. To maintain vigilance & monitor Homework regularly throughout the school year.
11. To attend parent-teacher meetings.
12. To discourage students from engaging in part-time work.

COLAISTE ABBAIN LIBRARY SERVICES

PRINCIPLES

"The child shall have the right to freedom of expression; this right shall include freedom to seek, receive and impart information and ideas of all kinds, regardless of frontiers, either orally, in writing or in print, in the form of art, or through any other media of the child's choice."

(U.N. Convention on the Rights of the Child, Article 13 (1), 1989)

School Library Services

The Library Association of Ireland, in emphasising the crucial role of information provision in education, recognises that the school library is:

- “ a main source of information in a school
- “ the most effective means of access to the range of learning materials demanded by the school curriculum
- “ a means of ensuring equality of access to information for students and staff in all schools
- “ a means of developing a range of cultural interests including good leisure reading habits

School libraries for young people should act as centres for information by providing books, multi-media materials and information technology resources which:

- “ inform the mind and stimulate the imagination
- “ encourage and foster students' intellectual and social development
- “ enable students to become independent, resourceful researchers and well-informed citizens
- “ foster a love of reading and the pursuit of knowledge
- “ help students to be discriminating in their use of information and reference sources

It is our belief in Coláiste Abbáin that:

- “ every child should have easy access to a library throughout his/her life
- “ library membership for children should be free of charge
- “ children's library services should be given equal status to that of adults
- “ a fundamental aim of library services to children and young people is to promote literacy

COLAISTE ABBAIN'S LIBRARY FACILITIES

Coláiste Abbain's library is a small room adjacent to the lunch hall which, in addition to printed material, contains 5 computers with internet access. The room can comfortably accommodate 5 students at a time. The key is kept in the staffroom.

The college aspires to provide library facilities for a greater number of students if and when space permits, ideally for a full class group of up to 30 students.

It should be noted that the internet can be accessed from computers in the college's 2 computer rooms, which can accommodate 18 and 12 students respectively.

COLAISTE ABBAIN LIBRARY

- ✚ Students using the library must be supervised/monitored by a teacher.
- ✚ Library membership is free to all students of Colaiste Abbain
- ✚ The library will be open each Wednesday from 1.00 p.m. to 1.40 p.m.
- ✚ To gain access at other times during the week, students should contact Ms. Wall or their Class Teacher.
- ✚ Books may be borrowed for an initial period of 14 days; they may be borrowed for an additional 14 days if required, unless they have been requested by another student.
- ✚ A maximum of two books may be borrowed simultaneously.
- ✚ Resource materials such as dictionaries and encyclopaedia may be consulted in the library. They may **not** be removed from the library.
- ✚ Teachers supervising students using computers in the library or in the computer rooms should be mindful of the college's internet usage policy.

COLAISTE ABBAIN

LIBRARY

WILL BE OPEN

TUESDAY-FRIDAY

FROM 1.00.P.M—1.25 P.M.

FOR ACCESS AT OTHER TIMES,
PLEASE CONTACT MS. WALL OR YOUR CLASS
TEACHER